



## WRAN Constitution.

### Name

The name of the association shall be **'WESTERN REGION ASSOCIATION of Nurses' (WRAN) United Kingdom**. The name WRAN was adopted during Annual General Meeting (AGM) in Sheffield on 06/07/2014 as that was considerably representational.

WRAN is a voluntary, non-political, non-denominational and non-profit making Association.

The activities of WRAN shall be governed by a constitution which shall be reviewed every two years by the incumbent WRAN regional and national executives including honorary members. Review is also subject to changing socio-economic trends.

### The Rationale for the Association

To promote unity, friendship and support for individual members, other groups and charitable organisation including support for training and health services in Western Region Ghana

## Definitions

- AGM Annual general meeting includes North and South regions meeting under one umbrella
- AGM shall be held once a year in **JULY** alternating North/South regions and **presided by the chairperson**.  
Regional meetings shall be held quarterly (every three months) in the North & South regions.
- **SOUTH Region** includes current members living along London and the South East of England Buckinghamshire and Cambridgeshire
- **NORTH Region** includes current members living along midlands and the North of England
- Full membership shall be trained nurses who are met up their membership requirements; attendance, dues and other levies obligations and shall have full voting rights
- An Honorary member shall be an executive member who has demonstrated remarkable work and served full term of office (**maximum two terms**).  
Honorary member shall be nominated by the national executive board and shall have rights to vote.
- Patrons shall be identified individuals with interest in the aims and objectives of WRAN and shall have no right to vote. For example, spouses and individuals who are interested in the implementation of the vision of WRAN
- Chairperson on completion of **maximum term** shall automatically become honorary member
- The advisory shall meet on adhoc basis including Skype /any other effective form of communication.
- Regional executives meeting (both North and South regional executives inclusive) shall be held twice a year; pre and post AGM. Venue alternated each year.
- Regional executives' meetings shall precede regional meetings and chaired by the regional president.
- Activities of the association shall be for active participation of all members. At the National level activities shall be AGM and dinner dance. At the Regional activities shall be family day, picnics and other preferred activities.
- WRAN shall comprise of enthusiastic qualified nurses trained home or abroad, worked, lived or a native of the Western Region

**Motto: ABIDE IN UNITY - SERVE WITH PASSION.**

### **Crest**



### **Colours:**

- **Green** for freshness surrounding us
- **Gold** for precious riches
- **White** for purity and glory

### **Meaning of Crest**

**Needle:** Signify nurses

**Flame:** Ablaze-sharpen us and progress

**Black:** Reflection of Ghana's black star

**Eagle:** Soaring on eagles' wings

**Aims & Objectives**

- Share knowledge, skills and expertise among members and other like associations locally and internationally, for personal and professional development
- Socialise, network, support and invest in members and other charitable organisations and associations in the UK and abroad
- Support members in crises and during unforeseen circumstances including, infirmity, bereavement and offer psychosocial and spiritual support.
- Support education and training relevant to the health services and nurse training schools in the western region of Ghana
- Raise funds and health related logistics for the health and nurse training services in the Western Region of Ghana

**Mission statement**

WRAN shall aim to unite, support, progress and uphold our heritage in the bond of love.

**Greetings:** We Care

**Response:** With passion

## Membership

- Full membership shall be extended to all trained nurses interested in the cause of our vision.
- Members shall achieve 75% attendance per year. Members short of the recommended attendance record shall receive reminders.  
Summary withdrawal of membership shall be applied with no benefits when **less** than 50% attendance is achieved. Individual considerations shall be applied
- Full members are entitled to full benefits of the association and have rights to vote. This shall be subject to member being **compliant with dues payment and meeting attendance**.
- Members shall be levied with dues payment once a month in addition to other contributions. Please note that all levies are **not refundable** due to ongoing expenses incurred by WRAN.
- **Summary withdrawal of membership** shall be applied when a member has up to **six months outstanding dues with no benefit**.
- All new members shall complete a registration form with registration fee after reading and accepting the terms stated in WRAN Constitution.
- All new registrations shall be taken during a regional or national meeting and the joining member must be present
- Members shall be provided with a copy of the constitution and a membership card

## Termination of Membership

- When a member die
- When the association ceases to exist.
- When a member withdraws membership; by written notice to the advisory
- When a member is not meeting up with membership requirement such as meeting attendance and or dues payment.

## Founding members

Elizabeth Gyekye (Adu)  
 Philomina Twimasi (Okwaisie)  
 Dorcas Appiah (Ntodwa)  
 Charles Quist  
 Nurra Hooper (Quarm)  
 Winifred Ohene Kisi (Hammond)  
 Winifred Yeboah (Asare)  
 Gina Asamoah (Oteng)  
 Jenifer Otoo  
 Anastasia Williams

## Management

The advisory shall consist of a team of five at all times

- Chairman x1
- Vice-chairman x 2
- General secretary x1
- Financial secretary x1
- Social welfare and chaplaincy x 1

## Advisory 2018-2020

Henry Charles Quist- Chairman  
 Winifred Ohene-Kissi-vice chair  
 Winifred Yeboah –vice chair  
 Comfort Aba Asmah-General secretary  
 Matilda Dewodo-Financial secretary  
 Evelyn Asiedu-Social Welfare and chaplaincy

## North and South executives

Shall consist of members

- Chairman + vice chairman x 3
- Secretary x 2
- Treasurer x 2
- Social Welfare and chaplaincy team-four members including a spiritual leader

***Subject to change***  
**North Executives**

Charles Quist –Chairman  
 Archibald Abaidoo-Secretary  
 Thelma Comey-Assistant secretary  
 Matilda Dewodo-Treasurer  
 Cecilia Tawiah-Assistant treasurer  
 Evelyn Asiedu-Social, welfare chaplaincy  
 Nancy Annang –Social welfare chaplaincy  
 Martha Cobbah-Social welfare chaplaincy

**South Executives**

Winifred Ohene-Kissi-Vice chairman  
 Winifred Yeboah-Vice chairman  
 Comfort Aba-Asmah- Secretary  
 Priscilla De-Graft Johnson-Assistant secretary  
 Philomina Twimasi-Treasurer  
 Alberta Awortwi-Assistant secretary  
 Dorcas Appiah-Social welfare and chaplaincy  
 Eunice Hagan-Social welfare and chaplaincy  
 Elizabeth Adu Gyekye-Social welfare and chaplaincy

**Elections**

- Elections shall be supervised by Ghana Union UK & Ireland
- Elections shall be held **every two years** and maximum eight years term of office for any one post is applicable.
- **Proxy vote** shall be allowed if member meets elections criteria and nominations/vote submitted in writing, dated and signed.
- Full paying members shall have one vote during regional and national elections.
- Nominations for Regional elections shall be made 3 months preceding AGM
- Voting for regional and national executives shall be conducted during AGM.
- Each region shall vote for their executives separately followed by national executives vote by all members.
- Voting shall be carried out by ballot system supervised by Ghana union.
- For advisory, the following shall apply;

For the post of chairman, one president out of four shall be elected  
 For the post of general secretary and financial secretary one person out of the four of each post shall be elected.

- One person will be elected to represent social welfare and chaplaincy
- Induction into office shall be held during AGM and handover shall be held during the subsequent regional executive meeting post AGM

## Finance

- The association shall operate a community bank account in the name of WRAN
- Signatories to the account shall be four; the chairperson, financial secretary and one executive from each region.
- Any cheque issued shall be signed by any two of nominated signatories
- The [advisory](#) shall ensure the association does not exceed budget requirements
- Each member shall be required to pay a one-off membership registration fee and monthly dues paid to WRAN bank account by direct debit
- Each region shall hold a data of members dues payments
- The financial secretary shall hold data of dues payment of members for both regions
- Regional Treasurer shall approach members who are behind with their dues
- Financial secretary shall notify members (in writing) who are outstanding with their dues over three months; followed by a reminder after a month
- Chairperson shall write (on behalf of WRAN executives) to a member once in default of six month's dues payment.

## Benefits

- Members shall qualify for benefits having been **consistently** paying their dues and attending meetings for **two years**. Outside of the two years, the advisory shall advice on plan of action.
- **Member shall forfeit benefit due if they are outstanding with dues of three months or more or less than 75% attendance without tangible reason.**
- [A 10% charge applies if outstanding dues is less than three months.](#)
- [A member may apply for emergency fund of £100 subject to approval of advisory.](#)



- In the event of members death members' family shall receive a benefit amount of £2000.
- In the event of the death of a members child, (maximum beneficiary two) member shall benefit an amount of £500
- In the event of the death of a members parent (s) member shall receive a benefit amount of £500
- **Only one claim shall be paid in any given year.**
- A letter of acknowledgement is required once a claim is paid off or a member benefits in any form from WRAN
- When a member is incapacitated a token shall be allocated (based on discretionary powers of the advisory)

***NB: Members shall be levied to make up the amounts stated above***

### **Birthday Contributions/Milestones**

- 40 years =£40
- 50 years=£50
- 60 years=£60
- 70 years=£70

### **Notices/Mean of communication**

- All notices to and from the association must be in writing or some electronic means
- No official or confidential communication shall be via text message, Facebook page or WhatsApp page

### **Attire**

- T shirt muffler badge

### **Code of Conduct/Rules**

- Members shall display mutual respect, discipline and decency at all times during meetings and association gatherings
- Members shall respect and hold each other's information in confidence

### **SIGNATURE OF ACCEPTANCE**

WRAN Constitution Review Date 06/07/2022